



**The Islamia College of Science and Commerce**  
**Hawal, Srinagar**  
**UGC Autonomous**  
**NAAC Accredited Grade "A"**

**INTERNAL QUALITY ASSURANCE CELL**  
**IQAC MEETING**

**EXECUTIVE SUMMARY OF THE MINUTES OF THE IQAC MEETING AND ACTION**  
**TAKEN REPORT 2018-19**

The meeting of College IQAC committee was held on 3-2-2018 and 04-06-2018 under the Chairmanship of Prof (Dr) Mohammad Yaseen all the members of the IQAC were present, Convenor Building Committee Dr Abid Mirza was the special invitee. The meeting started with the Conformation of the minutes of the previous IQAC meeting and the analysis if AQAR of the same year for future development. The meeting ended with the vote of thanks by the Coordinator IQAC.

Executive summary of the minutes and the outcome is summarized as:

<b>SESSION = 2018-19</b>	<b>PROPOSED ACTIVITY/MINUTES</b>	<b>ACTION TAKEN REPORT</b>
Academic up gradation (PG)	1. Since in the previous year 2017 , It was resolved that that some Star departments of the College be guided and encouraged to upgrade their departments by launching few PG programmes.	New PG programmes like MA English, MCA and M.Com, from the Department of English, Computer Applications and Commerce were launched after board of studies committees and Academic Council of the College for approval.
Soft Skill course	2. Introduction of some skill oriented programmes like	One year diploma in papier-mâché and crewel embroidery was

	papier-mâché, and Crewel arts	introduced in association with the university of kashmir under the project of MHRD was started for the College students.
Academic Up-gradation (UG)	3. The committee felt the need and importance of some UG programmes like BSc information technology and stenography. The department of Computer applications and department of Commerce was encouraged to start BSc IT	Proposals for the said programmes were passed by the departmental board of Studies committees and proposal was forwarded to the College Academic Counsel for Final Approval and Stenography.
Academic calendar	4. Committee member resolved that the academic calendar to be formulated in consultative mode with various committees	Joint meeting of IQAC, admission committee, Examination cell, autonomous Committee was convened and college academic Calendar was framed and circulated
Discipline	5. The committee felt the importance of disciplinary	The College disciplinary committee was formulated on priority with the induction committee to ensure the discipline and punctuality of the students and staff of all teaching and non teaching employees of the college on the rooster pattern to ensure the punctuality and the discipline within the campus.

Procurement for Up-gradation	6. Up gradation of newly Formed PG and UG departments.	New space was provided to the BSc IT department in terms of classroom, labs and departmental teachers room. Among gagerories Desktops, Photostat machines Were procured for BSc IT, BCA, MBA and Commerce Departments.
Research	7. In collaboration with the Research Committee of the College it was resolved that the research infrastructure of some Science departments to be upgraded	The chemistry Department was provided the seed money of Rs 3 lacs for the procurement of consumables and equipments. Augmentation of library in terms of the procurement of some reference books and subscription to e matter was finalized.
Extension	To Organize programs in Health awareness, Environmental Awareness And developing Social responsibilities in students	.Awareness for Pulse Polio Immunization Antidrug and Tobacco Cessation Campaign .Community and Social Service Camps .Tree plantation programmes. . HIV/ Swine flu awareness camps. . Anti-smoking campaigns. . Sewage control programs of Dal, Nigeen and Wular Lakes etc. . Diabetes Awareness Programmes