

**ISLAMIA COLLEGE OF SCIENCE AND COMMERCE, HAWAL SRINAGAR**  
**INTERNAL QUALITY ASSURANCE CELL**  
**IQAC MEETING MINUTES OF THE IQAC COMMITTEE MEETING AND ACTION**  
**TAKEN**  
**2015-16**

The meeting of College IQAC committee was held on 4-3-2015 and 04-02-2016 under the chairmanship of Prof (Dr.) G.M. Tibet Baqal all the members of the IQAC were present. Director MBA department Prof (Dr.) khursheed Mahajan was invited as special invitee. Proposals from various departments were discussed threadbare and various decisions were taken. The main agenda of the meeting was to discuss the modalities for executing the academic Autonomy. The members put forth the time plan and guidelines for constituting various situatory and non-situatory Committees. The meeting ended with the vote of thanks by the Coordinator IQAC. The Executive summary of the minutes and the outcome of the two IQAC meetings is as:

| <b>2015<br/>Agenda of<br/>the<br/>meetings</b>                          | <b>Minutes of the two meetings held<br/>during 2015-16</b>   | <b>Action taken and the outcome of the<br/>minutes</b>  |
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| Yearly<br>scheduled<br>Upgradation<br>in the<br>teaching<br>departments | <ul style="list-style-type: none"> <li>• Establishment of language lab with latest gadgetries for the enhancing communicative skills among the students</li> <li>• Timely completion of Syllabus, extra classes, remedial coaching and advanced learners course</li> </ul> | <ul style="list-style-type: none"> <li>• Hi-fi language lab established and handed over to the department of English and students benefited.</li> <li>• Syllabus was completed by all the departments supplemented with extra classes and remedial coaching.</li> </ul> |
| <b>Library</b>  | Procurement of latest edition books and on spot selection at international book fair in consultation with the departments  | Team was selected from various departments and sent to New Delhi for on spot selection of the books at International Book Fair. Books worth 14 lac were added to the library.   |
| Research  | <p>Various guidelines to be distributed among departments for the Minor and major projects.</p> <p>Cases for some faculty members for FDP programme to be scrutinized and forwarded for final disposal</p>   | <p>Four teachers prepared projects and submitted to the UGC for financial support.</p> <p>Five Teachers from the department of Chemistry, Commerce, Physics relieved to join the research programme in Kashmir University</p>   |

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| Extension              | To Organize programs in Post flood Health awareness, Environmental Awareness And developing Social responsibilities in students   | Awareness for Pulse polio, Immunization, Antidrug, Tobacco Cessation Campaign in the vicinity of College<br><br>Community and Social Service Camps<br>Tree plantation programmes.<br>HIV/ Swine flu awareness camps.<br>Anti-smoking campaigns.<br>Sewage control programs of Dal, Nigeen and Wular Lakes etc.<br>Diabetes Awareness Programmes.  |
| ICT                    | Establishment of new departments  | Keeping in view the expertise and contribution of Prof Tanveer Khan in developing the campus management software for catering the needs of newly established examination and for handling online admission for the admission section of the College it was resolved that Prof Tanveerahmad Khan shall be the director of the said programme and he shall prepare the proposal regarding the establishment of Information technology and support system department (IT &SS) to be developed as an independent department |
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| Seminars and workshops | <ul style="list-style-type: none"> <li>Keeping in view of the latest developments around the globe the committee recommended the conduction of seminars and workshop at national/State or departmental level</li> </ul> | One national three state level and about 13 departmental level seminars/workshops/symposia were conducted successfully with the financial assistance from UGC and local fund  |