

ISLAMIA COLLEGE OF SCIENCE AND COMMERCE, HAWAL SRINAGAR
INTERNAL QUALITY ASSURANCE CELL
IQAC MEETING MINUTES OF THE IQAC COMMITTEE MEETING AND ACTION TAKEN
2015-16

The meeting of College IQAC committee was held on 04-03-2015 and 04-02-2016 under the chairmanship of Prof (Dr.) G.M. Tibet Baqal all the members of the IQAC were present. Director MBA Department Prof (Dr.) Khursheed Mahajan was invited as special invitee. Proposals from various Departments were discussed threadbare and various decisions were taken. The main agenda of the meeting was to discuss the modalities for executing the academic Autonomy. The meeting ended with the vote of thanks by the Coordinator IQAC. The Executive summary of the minutes and the outcome of the two IQAC meetings are as under:

Agenda of the meetings	Minutes of the two meetings held during 2015-2016	Action taken and the outcome of the minutes
Yearly scheduled Up gradation in the teaching Departments	<ul style="list-style-type: none"> Establishment of Language Lab with latest gadgetries for the enhancing communicative skills among the students. Timely completion of syllabus, extra classes, remedial coaching and advanced learners course. 	<ul style="list-style-type: none"> Hi-fi Language Lab established and handed over to the Department of English, students benefited. Syllabus was completed by all the Departments supplemented by extra classes and remedial coaching.
Library	Procurement of latest edition books and on spot selection at international book fair in consultation with the Departments.	Team was selected from various Departments and sent to New Delhi for on spot selection of the books at International Book Fair. Books worth 14 lakhs were added to the library.
Research	<ul style="list-style-type: none"> Various guidelines to be distributed among Departments for the Minor and major projects. Cases for some faculty members for FDP programme to be scrutinized and forwarded for final disposal. 	<ul style="list-style-type: none"> Four teachers prepared projects and submitted to the UGC for financial support. Five Teachers from the Departments of Chemistry, Commerce, Physics were relieved to join the research programme in Kashmir University.
Extension	To organize programs in post flood health awareness, environmental awareness and developing social responsibilities in students.	<p>Awareness for Pulse Polio Immunization, Sanitation and Water Treatment.</p> <p>Community and Social Service Camps. HIV/ Swine flu awareness camps. Sewage control programs of Dal, Nigeen and Wular Lakes etc.</p>
ICT	Establishment of Information Technology and Support System as new Department. The committee proposed the name of Mr. Mohammad Tanveer Khan, Assistant Professor in Department of Computer Applications of the College	Keeping in view the expertise and contribution of Mr Mohammad Tanveer Khan in developing the campus management software for facilitating the automation of College admission, examination, tabulation, result generation, website maintenance and other Information Technology issues as needed

	for heading the newly created IT&SS Department.	in the College. In view of the above mentioned immediate needs of the College, it was resolved that Mr Mohammad Tanveer Khan shall be the Director of the said Department and he shall prepare the proposal regarding the establishment of Information Technology and support system (IT &SS) to be developed as an independent Department.
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Principal**