

ISLAMIA COLLEGE OF SCIENCE AND COMMERCE, HAWAL SRINAGAR
INTERNAL QUALITY ASSURANCE CELL
IQAC MEETING MINUTES OF THE IQAC COMMITTEE MEETING AND ACTION TAKEN,
2014-15

The meeting of College IQAC committee was held on 07-03-2014 and 04-01-2015 under the chairmanship of Principal of the College. All the members of the IQAC were present. Director MBA Department Prof (Dr.) Khursheed Mahajan, Director, Science Instrumentation Centre and Head, Department of Chemistry, Dr Mir Bilal Parvaiz were special invitees. The action plan of CPE was also discussed for the complete implementation. AQAR of year 2013-14 was discussed and action plan was devised keeping in view the grey areas identified. New Proposals submitted by the Departments were discussed threadbare and various decisions were taken. The meeting ended with the vote of thanks by the Coordinator IQAC. The Executive summary of the minutes and the outcome of the two IQAC meetings are as under:

Agenda of the meetings	Minutes of the two meetings held during 2014-15	Action taken and the outcome of the minutes
Enhancing teaching learning and research capabilities of the departments.	<ul style="list-style-type: none"> It was felt that to enhance the communicative skills of students the Language laboratory needs to be established in new block from the financial assistance from UGC and as per the DPR passed by UGC. It was also resolved that the annual budget of SIC shall be enhanced for procuring the latest instrumentation to cater the growing demand of in-house chemical analysis for research and industry. It was felt by the committee that the computer labs need immediate Upgradation. Establishment of Language Lab was discussed. Timely completion of Syllabus, extra classes, remedial coaching and advanced learners course. 	<ul style="list-style-type: none"> It was resolved that to carry the construction of Smart classroom on modern lines the tenders may be invited from the firms having good experience in constructing such classes and good track and record. Magnetic Susceptibility balance, Sherwood was procured to upgrade the instrumentation center. New desktops, laptops and allied equipment of latest configuration were procured at DGSND rate contract for BCA, Commerce and MBA Departments. Already existing desktops, Laptops and other equipment were also upgraded as per the indents from the department. Establishment of Language lab initiated out of CPE funding. Syllabus was completed by all the departments supplemented with extra classes and remedial coaching.
Seminars and workshops	<ul style="list-style-type: none"> The committee recommended the conduction of seminars and workshop at National/State/ Departmental level for the benefit of students and teaching /non-teaching staff. 	<ul style="list-style-type: none"> One National level, three State level and about 25 Departmental level seminars/workshops/symposia were conducted successfully with the financial assistance from UGC and local fund.
Extension	The committee placed on record the contribution of Dr Syed Ahmed Untoo, Dr Uheeda Shah in promoting extension activities through their NSS wing. Increase	<ul style="list-style-type: none"> The volunteers from the College under the aegis of College NSS, NCC wings performed commendable social service activity in and around the

	in the Financial support to carry Health awareness, Environmental Awareness programmes was recommended.	<p>flood hit areas of the Kashmir Valley.</p> <ul style="list-style-type: none"> • Distributed kits to the flood victims and arranged for the camp in the premises of Islamia College in collaboration with the local mohallah committees.
UGC awarded Autonomy status to the College	The committee discussed various aspects of the autonomy and proposed for the timely execution of the academic autonomy in terms of the creation of various committees.	<ul style="list-style-type: none"> • Various statutory and non-statutory Committees as advised by UGC were framed and more importantly Governing Body, Finance Committee, Academic Council and various Boards of Studies at the Departmental level were constituted. • The Examination Cell was also created from the College resources to meet the requirement for conducting the in-house examination.

**Sd/-
Principal**