

ISLAMIA COLLEGE OF SCIENCE AND COMMERCE, HAWAL SRINAGAR
INTERNAL QUALITY ASSURANCE CELL
MINUTES OF THE IQAC COMMITTEE MEETINGS AND ACTION TAKEN
2013-14

The meeting of College IQAC committee was held on 7-3-2013 and 04-01-2014 under the chairmanship of Principal of the College. All the members of the IQAC were present. Mr. Sheikh Saleem was also invited to elaborate on the implementation of CPE action plan. The meeting started with the discussion on AQAR of year 2012-13 in light of which the agenda of the meeting was framed. The main agenda of the meeting was the implementation of the action plan of CPE fund. The Action plan of CPE was discussed threadbare and various decisions were taken. The meeting ended with the vote of thanks by the Coordinator IQAC. The Executive summary of the minutes and the outcome of the two IQAC meetings are as under:

Agenda of the meetings	Minutes of the two meetings held during 2013-2014	Action taken and the outcome of the minutes
Improvement in teaching at UG and PG levels.	<ul style="list-style-type: none"> • Implementation of the action plan passed by UGC under CPE award to the College. • The Committee formulated the plan for the remedial coaching, extra classes and advanced coaching for the students. 	<ul style="list-style-type: none"> • Construction of Smart Class under CPE scheme was initiated. • Science Laboratories were upgraded in terms of equipment, Chemicals, Glassware etc. • Establishment of Language laboratory was also initiated. • Audio-Visual Classroom for MBA students was upgraded in terms of furniture, ceiling mount LCD projectors and interactive boards. • Computer labs were upgraded by acquiring new servers for MBA department. • Networking and internet facility enhanced for BCA and MBA department. • New editions of textbooks, reference books added to the Central Library and Departmental Libraries at the cost of 15 lakhs. • Nearly all departments followed the teaching plan and encouraging results were observed.
Seminars and workshops	<ul style="list-style-type: none"> • Keeping in view of the latest developments around the globe the committee recommended the conduction of seminars and workshop at National/State/Departmental level. 	<ul style="list-style-type: none"> • One National level, three State level and about 29 Departmental level seminars/workshops/symposia were conducted successfully with the financial assistance from UGC and local fund.
Research	<ul style="list-style-type: none"> • The members envisaged the instrumentation up gradation component of the action plan and formulated the mechanism for attaining the same. 	<ul style="list-style-type: none"> • New high end gadgetries procured for newly established Science Instrumentation Center. • Procurement of data interfacing card for Infrared Spectrophotometer of the

		<p>Science Instrumentation Center</p> <ul style="list-style-type: none"> Advanced software procured.
Sports	<ul style="list-style-type: none"> It was also proposed that the infrastructure of the Physical education needs upgrade to meet the growing demand of the students as such the process to procure the new equipment and accessories be initiated. 	<ul style="list-style-type: none"> State of art equipment for Gymnasium, procured T.T. Tables, Billiards table and Physical fitness equipment.
Students support	<ul style="list-style-type: none"> It was felt by the members of the committee that the high intake of girl students needs improvement in the facilities. 	<ul style="list-style-type: none"> Construction of Common room for Girl students and Female teachers was followed as per the DPR. Construction of Toilet block for Girl students was proposed. Construction of Girls Hostel was followed as per the DPR submitted.
ICT	<ul style="list-style-type: none"> Committee also felt that for making website more and more user friendly and resourceful additional web space is to be procured. 	<ul style="list-style-type: none"> The Computer application department under the dynamic technical knowhow of Prof Qayoom Wadoo was given the task and the fruitful result was obtained.

**Sd/-
Principal**