

### ***Best Practices-1***

#### **Title of the Practice: Student Induction Program (SIP)**

#### **Objective**

The practice aims at helping new students adjust and feel comfortable in the new environment, inculcate in them the ethos and culture of the institution, help them build bonds with other students and faculty members and familiarising them with the rules and regulations of the college.

#### **Context**

student induction programme engages with the new students as soon as they join the college before the start of regular classes. The new student learns about the college policies, practices, culture and values. It helps students to improve their morale and confidence and comfortable in the new environment and motivate them to perform to the best of their abilities.

#### **The Practice**

To familiarize prospective students about NEP2020 and new programmes & guide them for making informed choices about their courses, the college conducted PRE-ADMISSION COUNSELLING Sessions. In these sessions the students were given presentations by the faculty & the aspirants interacted with the faculty. Parents of the aspirants also attended the sessions. During the induction sessions, the students were provided complete details regarding New Education Policy, Courses offered, 4+1, 3+1 Mode, conduct of classes, attendance, continuous assessments, etc. The programme was held from 1<sup>st</sup> February to 4<sup>th</sup> February 2022.

The induction program for the new entrants include the following activities: -

#### **1. Familiarization with the college and departments**

An introductory session is held in the beginning of induction programme. In this session the students are introduced to all the senior functionaries of the college like Principal, HOD's /Directors, Deans. The HOD's also introduce the faculty members of their respective departments.

#### **2. Familiarization with the departmental activities/facilities.**

The students are familiarized with the departmental and inter departmental facilities available for them. They are also familiarized with the procedure of both academic and administrative conduct of the college. The students are provided with starter kits which contains all information pertaining to course Curriculum of all the semesters, program structure and credits. Core courses, elective courses, specialisations

available in PG departments/ courses, scheme of examination/assessment, eligibility criteria for appearing in internal and external examination etc.

### **3. Mentoring and universal human values.**

It allows the students to experience the joy of learning, stand up to peer pressure take decisions with courage be aware of relationships with colleagues and supporting staff in the department, be sensitive to others, etc further, students groups are formed and each group is allotted a mentor who acts as guide/mentor to that group. Students can contact their mentor any time for issues related to academics, exams, attendance, activities etc.

### **4. Code of Discipline Maintaining:**

Discipline is utmost importance at the college. The students are familiarized with the discipline measures which include anti ragging measures, disciplinary committee college.

### **5. Evidence of Success:-**

The student induction programme has given the hope to the students that they have been admitted in one of best Educational Institute to shape their carrier. Students and parents are made to know the academic potential of the faculties employed in the Institution. A healthy relationship begins between the staff and the students on one side and staff and parents on the other side. The students after the programme become confident in choosing their academics. Thousands of students participate in these events with great enthusiasm and 1680 students got enrolled in various streams successfully.

## **Problems encountered and resources require:**

### **1. Infrastructural limitations**

## **Best Practice -2**

### **Title of the practice: Academic bank of credits (ABC)**

#### **Objective**

As envisioned by the Government of India in the National Education Policy (NEP)2020, the practice aims at Creating a digital infrastructure that will store the academic credits earned by the students of the college from various higher education institutions within the country. The credits stored in the students account will give them a much larger scope of the freedom in terms of their academic/ career choices.

#### **Context**

The students of the college were registered on ABC Portal by creating their Unique ABC ID via NAD through DIGI locker, which has enabled the students of the college to avail/ reap the benefits of NAD/ DIGI LOCKER/ ABC Scheme while maintaining the authenticity and confidentiality of the credits of the students.

#### **The Practice**

The institution is registered on NAD & DigiLocker- a joint initiative of UGC & Ministry of Electronics & Information Technology GOI to reap the benefits of the scheme for student community. Thus, the college has the access to upload, store and retrieve the digitised academic records of students while maintaining their authenticity, integrity and confidentiality in the DigiLocker, which is the sole repository for NAD.

The institution is registered under the ABC and approved through NAD to permit its learners to avail the credit exchange and also the benefit of multiple entries and exit. This is helping the institution to fulfil its requirements as per National Education Policy 2020, to facilitate the academic mobility of students with the freedom to study across the Higher Education Institutions in the country with an appropriate "credit transfer" mechanism from one programme to another, leading to attain a Degree/ Diploma, etc.

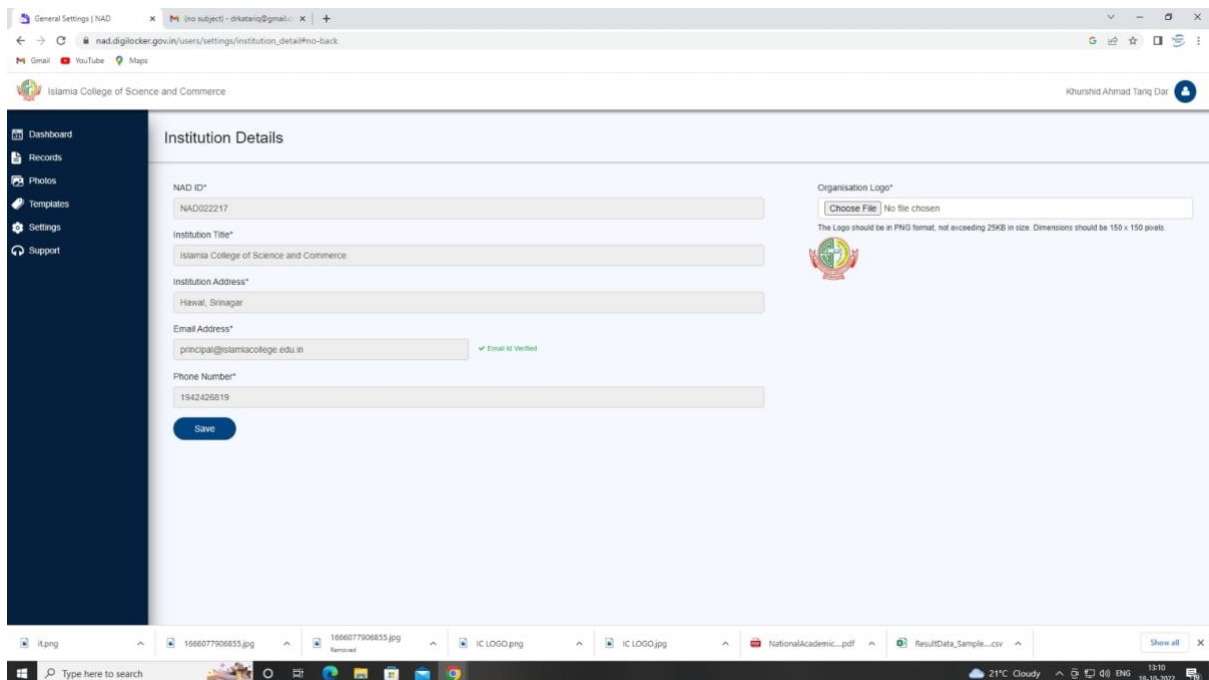
The ABC portal/website link has been kept on the institutional website as an external link to make it easier for the students to access this online portal. Further, the ABC user manual and a brief flowchart containing registration tips has also been kept on the institutional website to enable its learners a hassle-free registration on ABC & NAD.

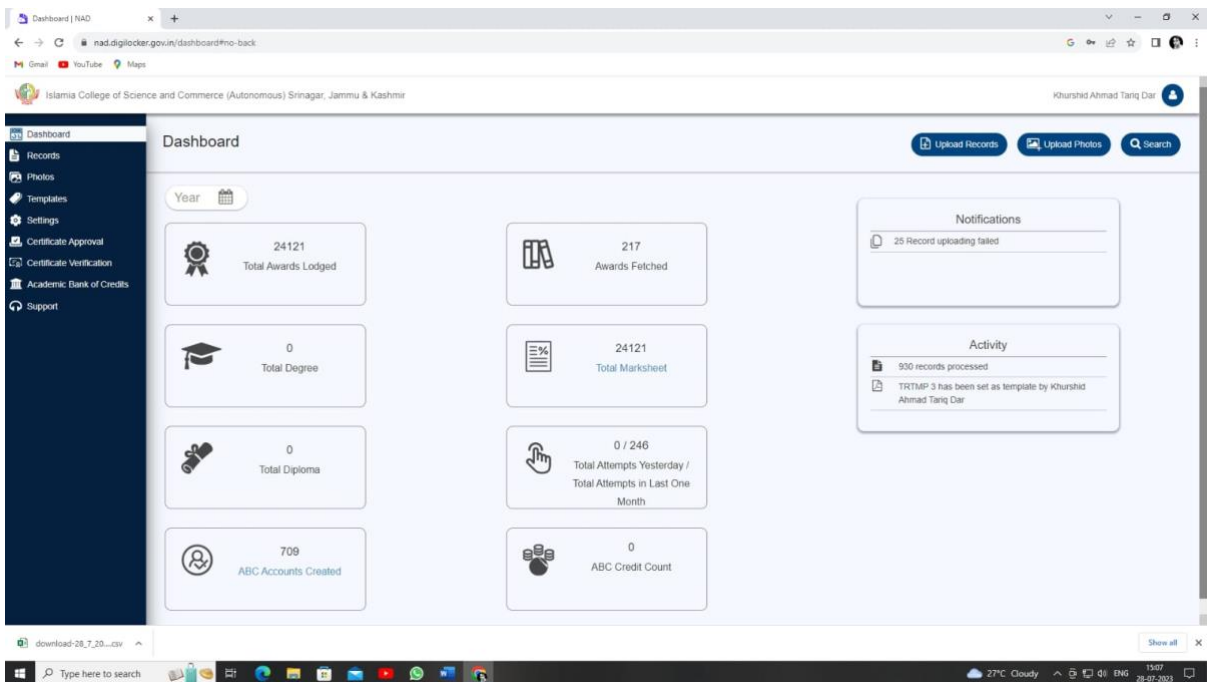
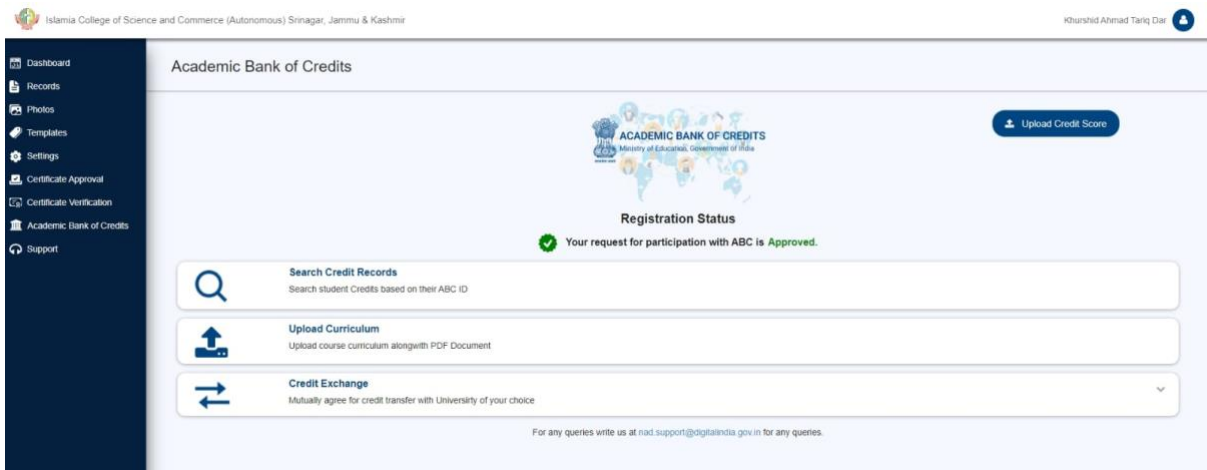
The institution is developing regular awareness among the stakeholders about the rationale and significance of ABC scheme as proposed in NEP 2020.

A NAD cell has been created in the college and a designated nodal officer of NAD & ABC manages its operations and functioning.

## Evidence of Success

The institution has made it mandatory for students to register on ABC portal admitted from session 2022 onwards for various UG & PG programmes as per aspirations of NEP 2020. So far 661 students have created their ABC IDs to avail its benefits.





## Problems encountered and resources require:

**1.Lack of awareness among students**

**2.Infrastructure limitations**

