The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year
> 2013- 14

1. Details of the Institution

1.1 Name of the Institution
> Islamia College of Science and Commerce

1.2 Address Line 1
> Hawal, Srinagar

Address Line 2
> Kashmir

City/Town
> Srinagar

State
> Jammu and Kashmir

Pin Code
> 190002

Institution e-mail address
> principal@islamiacollege.edu.in

Contact Nos.
> 0194-2426819
>
> Fax 0194-2429014

Name of the Head of the Institution:
> Prof (Dr) Tariq Ahmad Kawoos

Tel. No. with STD Code:
> 0194-2426819

Mobile:
> 9906510111

Name of the IQAC Co-ordinator: Dr Mohammad Hanief Mir

Mobile: 9419014866

IQAC e-mail address: iqac@islamiacollege.edu.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**   EC /34/037 dated Nov 4, 2004
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.islamiacollege.edu.in

Web-link of the AQAR: www.islamiacollege.co.in/aqar/aqar2013-14

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	84%	2004	5 years
2	2nd Cycle	Under process	Under process	Under process	Under process
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   15-01-2000

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

AQAR 2012-13 submitted to NAAC on 2-03-2017

1.9 **Institutional Status**

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes **√**   No ☐

Constituent College   Yes ☐   No **√**

Autonomous college of UGC   Yes **-**   No **√**

Regulatory Agency approved Institution   Yes **√**   No ☐

(AICTE for MBA programme)

Type of Institution   Co-education **√**   Men ☐   Women ☐

            Urban **√**   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid **√**   UGC 2(f) **√**   UGC 12B **√**

        Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts ☐   Science **√**   Commerce **√**   Law ☐   PEI (Phys Edu) ☐

    TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management **√**

    Others   (Specify)   . Milittary Science

1.11 Name of the Affiliating University *(for the Colleges)*   University of Kashmir, Hazratbal Srinagar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	√
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other (*Specify*)	
UGC-COP Programmes	√		

2. IQAC Composition and Activities

2.1 No. of Teachers	6
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	03
2.4 No. of Management representatives	nil
2.5 No. of Alumni	nil
2. 6 No. of any other stakeholder and community representatives	nil
2.7 No. of Employers/ Industrialists	nil
2.8 No. of other External Experts	nil
2.9 Total No. of members	11
2.10 No. of IQAC meetings held	02

2.11 No. of meetings with various stakeholders: No. | 3 | Faculty | 1 |

Non-Teaching Staff Students | 1 | Alumni | 1 | Others | nil |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount | nil |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No | 33 | International | nil | National | 1 | State | 3 | Institution Level | 29 |

Themes / Activities
Two Day State level Conference on **"Emerging trend in business Education: Challenges and Prospects"** Organised by the Department of Management Studies on 29th and 30th March 2013.
UGC sponsored one Week Workshop on **"Capacity Building of Women Managers in Higher Education"** Organised by the College from 15th to 19th 2013.
State level Conference on **"E-Governance A Study of Citizen awareness demands"** Organised by the Department of Management Studies on 29th and 30th March 2013.
Two day state level Conference on **"Role of Information Technology in Knowledge Management"** Organised by the Department of Management Studies on 29th
Celebration on "**World Environment week**" organised by the Department of Botany on 5th June 2013.
"International Fascination of Plants day" organised by the department of Botany on 18th May 2013.
Symposium on "**Medicinal Chemistry**" organised by the Department of Chemistry
Seminar on "**Basic techniques in plant tissue culture"**
Workshop on "**Demonstration of Polymerization chain reaction**" PCR as bio -

technological tool.

Workshop on "**Water Analysis"** of the adjoining areas of College in collaboration with the public health department of the state government.

Seminars , workshops various topics "**Structure and function of Mitochondrial, Nucleotide mitochondria , Enzyme kinetics, Chromatography and vitamin B complex**"

Seminar on "**Civil services as a career** ";" **Banking as a Career**": "**Entrepreneurship as a career option**";**Stress management and motivation while preparing for competitive exams", "Personality development", "Horticulture business as career option", "Media and Communication as Career**"

Departmental seminars and workshops on following topics "**Sericulture", "Wildlife management", "Gene cloning", "Ecosystem energetics", "Flight adaptation in birds", "Reproductive cycles in mammals", "Sex determination in animals, "Pathogenicity of protozoan parasites",**

Seminar on "**Right to information act**"

2.14 Significant Activities and contributions made by IQAC

- Augmentation of IQAC infrastructure using College resources.

- Recommended to the College Administration for the augmentation of the library facility by increasing the no of Books and Journals in the Library, Development, strengthening and promotion of curricular and extracurricular activities.

- Motivating teachers on quality improvement, remedial classes and the use of ICT and teaching aids.

- Encouraged students to join College NCC and NSS wings of the College so as to foster the bond of brotherhood and National Integration.

- The IQAC in its meetings with the departmental Quality Assurance Cells (QAC's) discussed and checked out the plan for the future session. It was impressed upon the departmental QAC's that the teaching plans for the session reflecting the important academic activities like seminars, unit tests, workshops, quiz programs, debates, group discussions should be distributed among the students positively at the beginning of the academic session.

- Stressed upon the making of class representatives for each class so that   frequent meetings can be held with such representatives.

- Encourages its faculty to undertake research projects and thus contribute to the advancement of knowledge with interdisciplinary approach.

- The IQAC encourages the weaker and educationally under-privileged sections of the society to continue their academics. Both academic as well as financial assistances are rendered. Encourages more and more students to participate in social activities such as NCC, NSS etc thus inculcating high moral values among the students and turning them into peace loving, secular and patriotic citizens.

- Encourages and organizes various educational, Study and industrial tours at the State and National level to create awareness among the Students regarding latest technological and industrial developments and further make them environment conscious.

- Promotes and encourages the participation of students on large scale in various sports activities at College, State and National level in order to inculcate in them a sense of discipline, tolerance and National integration and human brotherhood.

- Encourages its faculty to achieve academic excellence by participating in various workshops/Refresher courses/ Orientation courses. Several teachers were encouraged to pursue higher studies.

- IQAC as the recommending body to the administration also plays a pivotal role in the overall development of the College by recommending for the Improvement of sport and Playground facilities, Construction of girls hostel. Procurement and purchase of computers for the academic and administrative purposes. Strengthening various departmental libraries in terms of upgrading, adding latest books and journals, and also procuring different electronic copies of books and study material.

- Internet connection via WIFI to all the teaching departments. Arrangement of educational excursions for environment awareness. Involvement of students in slum development programs.

- Introducing greater innovations in teaching methodology.

- Widening the scope of institutional industry linkage.

- Conducting more guest lectures, Seminars and workshops.

- Cultivation of Scientific and Research aptitudes in students by organizing advanced research courses in science subjects.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year 2013:

Plan of action	Achievements
Advanced learners programme	Very bright students were enrolled under this scheme to work for the short term projects in the desired discipline under the supervision of the faculty member. The main aim of this programme is to sensitise and acquaint the students with the latest instrumentations techniques in the relevant field
Comprehensive teaching	In addition to the conventional Chalk and Talk method teachers used ICT, teaching aids and modern strategies for teaching learning process i.e. (power point presentations, latest educational Softwares, Educational Films etc).
Remedial teaching	Slow learners and educationally weak students were benefitted.
Short term courses	Enrolled about 160 students for the Certificate, Diploma and Advanced Diploma Courses.
Faculty members were encouraged to take up research	The College received one Major and two Minor Research projects in the department of Management studies and Department of Chemistry from the University Grants Commission, New Delhi. The Research laboratories were identified in the department of chemistry and Zoology and separate budget was allocated for the development of Physical infrastructure. The Central library was augmented the library with the reference books. Journals, e-Journals and standard material needed for the research.
To strengthen BG programmes	Up-gradation of already existing Science laboratories, computer lab and Science instrumentation center in terms of gadgetries and support. The Library was upgraded in terms of the latest edition text books, reference books, journals for the BG Courses

	Frequent Guest Lectures were arranged for the students where in the Guest faculties from industry, Corporate office and Academic fields were invited.
	The Department of Physical education was also upgraded in terms of the latest equipment to ensure the participation of large number of students in the College sports activities.
	More and More involvement of students in Co-curricular and extra-curricular activities

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No   √

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	Nil	Nil	nil
UG	06	Nil	Nil	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	03
Diploma	-	-	-	03

Certificate			-	03
Open elective		-	-	-
Total	07	-	-	09

Interdisciplinary	06	Nil	-	09
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Since the Parent affiliating University (University of Kashmir) has its own Boards of Studies for different courses, an institution has limited freedom to incorporate its own objectives in the curricula. However various teaching faculty from the institute being the members in various BOS Committees of the University contribute by suggesting valuable inputs while framing the syllabi. Irrespective of very less freedom for reforms in the examination system at the College level, the College maintains a high academic standard by Conducting Unit tests/ Sessional (internal and external).

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01 (PG)
Trimester	Nil
Annual	06 (UG)

1.3 Feedback from stakeholders* Alumni   Parents   Employers   Students
   (On all aspects)   √   √

   Mode of feedback   :   Online   Manual   √   Co-operating schools (for PEI)

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The regulation for the revision/update of the syllabi for the UG and PG is not available to the College. The University of Kashmir controls the paper setting, evaluation and the

declaration of the result however some faculty members of our College being the members of Board of Studies in University contribute significantly towards framing the UG syllabus by the University of Kashmir.

However there was a revision in 2013 and single paper Scheme was introduced by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
68	65	-	01	3

2.2 No. of permanent faculty with Ph.D.

39

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others contractual		Total	
R	V	R	V	R	V	R	V	R	V
Nil	11	nil	nil	nil	nil	34	nil	34	11

2.4 No. of Guest and Visiting faculty and Temporary faculty | 11 | nil | 37 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Institutional level
Attended	nil	03	05	24
Presented	Nil	nil	nil	nil
Resource Persons	nil	1	10	12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Use of ICT in teaching.
>
> Smart Classroom
>
> Presentation and interactive sessions of students, Guest Lectures, Soft skill training programs, Case Studies, Quizzes, Study Tours, Industry visits, Entrepreneur Skills Development, Group Discussions, Case Presentation, Skills Development Teachers are requested to apply the teaching and course plan in every subject.

2.7   Total No. of actual teaching days
      during this academic year

180 days

2.8   Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9   No. of faculty members involved in curriculum
      restructuring/revision/syllabus development

04	02	03

      as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

79%

2.11 Course/Programme wise distribution of pass percentage: (OUTGOING STUDENTS)

			Division				
Title of the Programme	Total no. of students appeared	Total no. of students passed	Distinction %	I %	II %	III %	Pass %
BSC	165	122	5.3	58.09	34.45	1.87	73.93
BCA	44	24	7.34	63.21	28.67	1.12	54.54
BBA	44	43	9.12	66.12	15.45	8.43	97.27

BCOM	829	590	2.34	40.32	53.43	6.25	71.17
MBA	34	32	2.00	66.65	33,35	-	95

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Contribution	IQAC organizes seminar and lecture programmes to improve the teaching & learning process as per the academic Calendar. By suggesting the conduct of remedial programmes and advanced learners programme when and where required.
Monitor	There is an Internal Semester Monitoring Committee under the guidance of IQAC, which monitors and regulates the progress of the teaching and learning. Also monitors the conduct of Internal assessments, Remedial coaching, monitors all curricular and co-curricular activities organized by various committees.
Evaluation	IQAC evaluate the teaching and learning through feedback process. By conducting academic audit through interaction with Departments Reviews the self-appraisals submitted by teachers, give suggestions and recommendations.

2.13 Initiatives undertaken towards faculty development   73

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	13
UGC – Faculty Improvement Programme	nil
HRD programmes	Nil
Orientation programmes	05
Faculty exchange programme	Nil
Staff training conducted by the university/College	40
Staff training conducted by other institutions	07
Summer / Winter schools, Workshops, etc.	08
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	33	03	Nil	19
Technical Staff	43	04	Nil	49

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Under the guidance of IQAC, the Research cell has been constituted which has encouraged the teachers as well as students to involve in research activities. IQAC organizes programmes and distributes guidelines of various funding agencies like UGC, DBT, DST, and ICSSR to carry out the minor and major research projects.

IQAC encourages faculty members to registers for PhD and M.Phil. Degrees programmes and facilitates special leaves for Carrier advancement Courses, Research work, Conferences and Seminars.

IQAC organizes Staff meeting for in-house paper presentations, creating conducive environment and encouraging teachers to register for PhD program, motivate them to apply for minor/major research.

Final year science students are given the project work of three months (under Advanced Lab techniques). Various departments of Natural Science faculty work in collaboration for the completion of the projects.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	01	01
Outlay in Rs. Lakhs	Nil	-	5.80 lacs	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02	nil	02
Outlay in Rs. Lakhs		1.60 lacs + 2.00 lacs	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	4	6	Nil
Non-Peer Review Journals	2	3	6
e-Journals	3	1	5
Conference proceedings	Nil	05	03

3.5 Details on Impact factor of publications:

Range [1-2.5]   Average [1.75]   h-index [1.2]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects (1 major Project)	2 yrs	UGC	5.80 lacs	3.55 lacs
Minor Projects (2 Minor Projects)	2 yrs	UGC	3.60 lacs	1.95 lacs
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total			9.40 lacs	5.50 lacs

3.7 No. of books published   i) With ISBN No. [-]   Chapters in Edited Books [01]

ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [ ]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [ ]   CPE [√]   DBT Star Scheme [-]

INSPIRE [ ]   CE [ ]   Any Other (specify) [-]

3.10 Revenue generated through consultancy [nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	department
Number	Nil	01	03	02	17
Sponsoring agencies	Nil	UGC	state	College	College.

3.12 No. of faculty served as experts, chairpersons or resource persons [13]

3.13 No. of collaborations   International [-]   National [02]   Any other [03]

3.14 No. of linkages created during this year [nil]

3.15 Total budget for research for current year in lakhs: nil

From funding agency [5.50 (UGC)]   From Management of University/College [-]

Total [5.50 lacs]

Type of Patent		Number
National	Applied	Nil
	Granted	Nil

3.16 No. of patents received this year

International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/
recognitions received by faculty and research fellows
   Of the institute in the year

Total	International	National	State	University	Dist	College
01	01 UGC sponsored Raman Post doctoral fellowship in USA	-	-	-	-	-

3.18 No. of faculty from the Institution
   Who are Ph. D. Guides /Co-guides
   And students registered under them

03

01

3.19 No. of Ph.D. awarded by faculty from the Institution

nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF nil   SRF nil   Project Fellows nil   Any other nil

3.21 No. of students Participated in NSS events: 300

University level 100   State level 230

National level 01   International level nil

3.22 No. of students participated in NCC events:

University level 15   State level 12

National level 40   International level nil

3.23 No. of Awards won in NSS:

University level nil   State level nil

National level nil   International level nil

3.24 No. of Awards won in NCC:

University level | 01 | State level | 01

National level | - | International level | nil

3.25 No. of Extension activities organized

University forum | | College forum | 04

NCC | 06 | NSS | 09 | Any other | 12

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activity	The extension activities are carried by NSS wing of the College. The NSS wing is headed by NSS officer programme officer with the enrolment of 100 students. The NSS has done a commendable job by organising various programmes and social work in the field of adult education and literacy, AIDS awareness, anti-smoking awareness programme, Drug abuse, Blood donation camp, Environmental awareness, Door to door campaign for literacy drive. The NSS has been able to establish collaboration with the number of NGO's. The NSS and eco-club has done commendable job in protecting ecology and environment of the campus.
Institutional responsibility	Being centrally located College in the down town area of the old city the College feels its social responsibility and organises various programmes like Sanitation, Plantation drive, Dal de-weeding, Medical camps, Blood donation camps, disaster and management, fire and emergency. social work in the field of adult education and literacy, AIDS awareness, anti-smoking awareness programme, Drug abuse, Blood donation camp, Environmental awareness, Door to door campaign for literacy drive

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	120 kanals	nil	nil	Nil
Class rooms	27	nil	nil	-
Laboratories	13	nil	nil	-
Seminar Halls	02	nil	nil	-
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	220	15	State /UGC	235
Value of the equipment purchased during the year (Rs. in Lakhs)	212.06	25.00 lac	State /UGC	237.06
		nil	nil	

4.2 Computerization of administration and library

Administration	Up-gradation of already existing computers facility by adding new systems as per the latest configuration were procured. High speed Canon Xerox machines were procured for both Accounts and administration section of the College.
Library	The library is fully computerized using SOUL software developed by INFLIBNET Centre Ahmadabad, an IUC of UGC. The new volumes added during the year 2013-2014 have also been computerized First College library in Jammu and Kashmir state that have made library WEB-OPAC accessible through College website. First College Library in the State to have automated its operations and services since 2007. Library management software implemented and used. Subscribes to more than 6270 online journals and 93809 electronic books. Maintains more than 2 lakh information sources in various formats.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	89207	269 lacs	1135	15 lacs	90405	284 lacs
Reference Books	8215		1065		9280	
e-Books	65129		12289		77418	
Journals	10		02		12	
e-Journals	4872		765		5637	
Digital Database	-		-		-	-
CD & Video	415		85		500	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Servers	Office	Depart-ments	others
Existing	270	04	2 mbps	04	03	14	02
Added	30	01	nil	01	nil	Nil	nil
Total	300	05	2 Mbps	05	03	14	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

Workshops for the faculty members to enhance knowledge on technology up-gradation. Special programme for the internet training was conducted for the students and staff of the college by the Computer Application Department.

Every department has been provided with computers, Laptops, LED TV, teaching aids, LCD projectors for the better and effective teaching and learning.

Students are encouraged to make use of computers/Laptops for Power Point Presentations of their seminars and projects.

Broadband internet connectivity is given to all the departments. Internet browsing is available for teachers and students at the Internet Centre free of cost during the working hours of the library.

Workshop on social networking for the teachers and students organized by Department of Computer application in collaboration with electronics department.

Programme on Cyber Security in September followed by 1 day Cyber security workshop in association with the department of Computer Applications for the students.

The department of Computer Applications has arranged a series of short term training programs for teachers and students to acquaint them about the recent trends in the field of computer and internet.

A series of internet awareness programs have been organized by the department of Computer Applications so as to make students and faculty members aware about the browsing of different online study materials, research journals and other academic tools.

The department of Computer Applications has been running a browsing Centre for the students of BBA and BCA in particular with the download speed of 2 Mbps.

4.6 Amount spent on maintenance in lakhs:

i) ICT   nil

ii) Campus Infrastructure and facilities   05 lac

iii) Equipments   nil

iv) Others   nil

Total :   05 lac

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Scholarship, Reservation, Fees Installments, Skill development program, College

Magazine, Remedial Classes, Industrial Visits and Advanced Learner Courses.

Circulars sent to classrooms/displayed on notice board and regular updates on College website

IQAC helped the Student Service Centre to establish Reception counter for providing information to visitors and students. Xerox facility is also provided to the Students in the Central Library of the College.

Financial assistance extended to ST/SC/OBC and economically weaker students and personal counseling given by Counselors and Teachers minimize the dropout rate in the college.

Add-on courses for development of soft skills development offered

Mock Interviews conducted at the departmental level for MBA students

The institution publishes its updated prospectus annually. The information content is disseminated to students at the beginning of every academic year.

IQAC organizes and extension lectures from time to time to make the students aware of the changing global scenario. Students are given support service in seeking jobs opportunities not only locally but also globally through placement Cell. IQAC also works in collaboration with various committees of the College to foster skills, competencies and value among students.

IQAC motivates teachers to maintain Academic Diary day wise. It helps ensuring quality of teaching and accountability with timely course coverage.

IQAC acts as the better internal communication between student and their department by having the regular meeting with the class representatives.

Encouraging eco-consciousness among students

Regulates the working of Grievances redressal Cell.

5.2 Efforts made by the institution for tracking the progression

Within College	Evaluation of the pass percentage, fail percentage and dropout rate of the students in every stream. The percentage of Ist division holders and distinction holders is as one of the indicators of tracking progression.

	Faculty involvement through counseling system. Regular feedback from students Soft skill Add-on courses help students get employment opportunities. Information relating to their class test, Sessional examination, group discussion, semester examination results etc. The institution seeks report from the departments about the progression of classes on monthly basis. Counseling classes for students held regularly to understand their progress.
Outside College	Office records such as transfer certificates, migration certificates, and number of students placed through campus placements Result evaluation, Placements, progression to higher education and research, Research paper writing by Students The Placement Cell conducts training programmes for students and arranges job fair in collaboration with employers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3265	90	Nil	Nil

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men
No	%
2517	73.05

Women
No	%
838	26.95

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3465	29	32	90	03	3619	3151(UG)	26	28	86	-	3291
58	01	-	-	01	60	86 (PG)	02	01	-	01	90

Course	Demand ratio	Dropout %
MBA	1:4	3
BBA	1:6	Nil
BCA	1:4	-
BSc	1:1	5
BCom	1:1	13

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Training and placement cell is providing coaching to various competitive exams such as Banks PO, KAS, UPSC and other examinations.

The Placement Cell is continuing its activities to guide the students towards meaningful jobs as the logical corollary to their educational pursuits. It is very gratifying to record that many students get employment after the completion of their studies on their own efforts. Efforts to propagate the idea of the need for training oneself for employment, horning one's skills and acquiring additional skills, especially communication skills, are the key activities of the Career Guidance and Placement Cell.

Subject specialization, seminar, aptitude, soft skills, class mentors, placement counselor, care club, parents meet.

No. of students beneficiaries   150

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	2	GATE	nil	CAT	nil
IAS/IPS etc	01	State PSC	2	UPSC	nil	CMAT	all

5.6 Details of student counselling and career guidance

Coaching classes for competitive and PG entrance examination for outgoing College students by various departments

Efforts to propagate the idea of the need for training oneself for employment, horning one's skills and acquiring additional skills, especially communication skills, are the key activities of the Career Guidance and Placement Cell.

No. of students benefitted

132

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	430	08	05

5.8 Details of gender sensitization programmes

Conduction of two day workshop on Capacity building for women managers in higher education organised by the Women's Cell of the College on 15-19 April, 2013

Well established and functional woman cell that organises various Women related programmes and especially on 8th of March every year in celebration of Women's day.

The Women Cell of the College organized a health checkup camp in nearby locality around the College. The doctors from various Government hospitals checked up more than 78 women on women related diseases. Further, the same team had brought Aqua check glucometer for diabetes detection and found that more than 30 women are suffering from diabetes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   100   National level   32   International level   nil

No. of students participated in cultural events   98

State/ University level | 92 | National level | 22 | International level | nil |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 07 | National level | 03 | International level | nil |

Cultural: State/ University level | 05 | National level | nil | International level | nil |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (MBS Scholarship)	176	2.99 lacs
Financial support from government a) National merit Scholarship b) Post matric Scholarship c) Educational tour tour (UG) d) Industrial tour (PG) e) Industrial tour (BBA)	Nil 11 25 V 25 30	Nil 0.42 lacs 2.50 lacs 1.58 lacs 1.11 lac
Financial support from other sources Educational tour for students (UGC)	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11   Student organised / initiatives

Fairs   : State/ University level | 10 | National level | | International level | |

Exhibition: State/ University level | nil | National level | | International level | |

| 08 |

5.12   No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION	The Islamia College of Science and commerce aims to emerge as a great seat of higher learning and Centre of excellence in the field of education by inculcating and promoting the values of humanity, cosmopolitan outlook and the spirit of tolerance, modern scientific outlook and the brotherhood among the aspirants. The College also aspires to emerge as a university of national and international repute.
MISSION	The mission of our College is to realise our \vision to the fullest. We provide equal opportunity to the aspirants without prejudice to religion, region, caste, colour, Gender, Ethnicity. To be relevant we keep on upgrading human and infra structural resources. Identify and introduce the emerging courses in the field of Science and technology and management studies

6.2 Does the Institution has a management Information System

> The Management Information System is functional in the form of Accounting, Fees management, Library Management System, Students attendance recording, Sessional examination results, admission management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Since the Parent University (University of Kashmir) functions as the examining and evaluating agency an institution has limited freedom to incorporate its own objectives in the curricula, examination and evaluation However some faculty members of our

institution being the members of Board of Studies in University contribute by providing valuable suggestions.

6.3.2 Teaching and Learning

The College provides best possible Class rooms, Laboratories, Computer labs and other related teaching facilities including the highly dedicated, trained and qualified faculty. The high standards in teaching and learning are ensured by the correction measures based upon the feedback received from various stake holders

The College follows both Conventional and discrete mode of teaching and learning with special impetus on ICT learning, Film and video presentations, online and offline educational broadcasts programmes, practical work, directed study of texts, study of open learning materials, Group learning and discussions, seminars, group tutorials, remedial and tutorials for weaker students.

6.3.3 Examination and Evaluation

Since the Parent University (University of Kashmir) functions as the examining and evaluating agency an institution has limited freedom to incorporate its own objectives in the curricula, examination and evaluation. Irrespective of very less freedom for reforms in the examination system at the college level, the college maintains a high academic standard in conducting Unit tests, internal and external practical exams

Evaluation continuously through internal evaluation and an external evaluation. Internal evaluation in the form of mid examinations and assignments. External evaluation in the form of end examination.

Examiners for External Practical are always selected from outside the College.

6.3.4 Research and Development

Research is a significant activity of the college. During this academic year 09 research papers were published in National and International Journals. 10 papers were presented in National Seminars and Conferences. Various faculty members are currently handling various research projects (minor as well as major) in different departments of the college

One UGC Sponsored Major Research Project titled "**Quality of work life in Higher Education: A case study of Selected Colleges of Jammu and Kashmir"** sanctioned to

Dr Mehrajudin Shad of the Department of Management Studies to the tune of 5.80 Lacs.

Two Minor Research projects titled "**Synthesis Characterization Magnetic and Conductive study of some Axially binucleate Macrocyclic Ligand Complexes" and Design and the Synthesis of some novel metal complexes as Drugs and potential therapeutic Agents** sanctioned to Dr Mir Bilal Parvaiz and Dr Aijaz Ahmad Tak , Department of Chemistry to the tune of 1.60 lacs and 2.00 lacs.

A few of the ongoing projects are: "**Biodiversity of Aquatic angiosperms in Kashmir Himalayan lakes and the impact of Anthropogenic activities on their distribution sponsored by Ministry of Environment and Forest, Govt Of India, New Delhi"** under Dr. Abdul Majeed Kak, Rtd.Professor, Department of Botany, ICSC, Srinagar.

"**Synthesis and biological evaluation of various small molecule and natural product based anticancer and antimicrobial agents**". Project Investigator: Dr. Abid Hussain Banday, Asst. Professor, Dept. of Chemistry, ICSC, Srinagar.

Numbers of teachers have participated in Orientation Programmes and Refresher.

Research and Development cell is an integral part of the activities of our college. The College has well developed research committee that monitors and facilitates the research activity .This cell is one of the wings of the Institute which facilitates, channelizes, records, and regulates all the academic, sponsored, collaborative research projects and consultancy works in the Institute.

The objective of the Research Cell varies from the advancement of theoretical knowledge to development of new technology to solve practical problems. The research conducted till now has covered areas such as theoretical and applied aspects of core science (physics, botany, Zoology, Chemistry, Electronics and Mathematics),. The research projects have also acted as the training ground for the young postgraduates of our college Notifications have been issued to the teachers and students about the research funding of various funding agencies.

Staff meetings for various in-house paper presentations, creating conducive environment to register for PhD program, motivation to apply for minor/major research projects , attend and present papers at international/national conferences and, providing technology and training to take up research work

6.3.5   Library, ICT and physical infrastructure / instrumentation

Library	The College Central Library is fully using modern technology. The library is fully computerized using INFLIBNET's SOUL software developed by INFLIBNET Centre Ahmadabad, an IUC of UGC. The new volumes added during the year 2011-2012 have also been computerized.
	Soul Software system, LAN, Broad Band and Computer Lab has been installed. Open access system in Library and book bank facility.
	Text books : 93855, reference books: 9495, e-book: 93809, Journals: ,facilities, CDs, Newspapers
	Library Committee suggested a list of books based on interaction with the students and faculty members. The library committee then selects the books annually from international book fair, new Delhi.
ICT	The College administration is partially computerized. The College plans to computerize the admission process in future. The results and the certificates are prepared and done by the parent University
	LCD projectors , HP, Dell Desktops, laptops ,HP printers, Internet switches, Dot matrix printers 20 KVS UPS,10 KVA ups , Power Generator (25 KVA) , application software and systems software's
	State of art Language laboratory with audio video facilities like speaking, listening, hearing and recording arrangement for English language in order to develop Communication Skill.
	Smart classroom equipped with AV aids, video conferencing, online classes, internet facility, interactive response system, surround sound system, Smart podium with touch screen facilities
	ICT Infrastructure, LCD projectors , HP, Dell Desktops, laptops ,HP printers, Internet switches, Dot matrix printers 20 KVS UPS,10 KVA ups , Power Generator (25 KVA) , application software and systems software's
Physical infrastructure	The College has the master plan indicating the existing buildings and the future expansion plan. The campus area of the college spans 110 kannals. The existing infrastructure is excellent. Every department has on average two to three well-furnished laboratories, three to four spacious class rooms,well maintained separate teaching and non teaching Staff rooms.
	The Chemistry and computer departments have three good

laboratories and three lecture theaters each with big spacious staff room The physics department is well established The college has spacious seminar Halls equipped with internet and projector with seating capacity of 100 members, Faculty rooms, chambers, Meeting rooms, Office , Class rooms ,Tutorial rooms , Boys common rooms, Girls common rooms , Systems Laboratory equipped with 860 systems, communication Laboratory equipped with 70 systems, Research Laboratory ,Library, Internet and wifi facility in the entire building.

Area	120 kannals
Buildings	Main campus building, Library Building, Management building ,Physical Education Building ,New Science block ,Old West building, Instrumentation block ,Ethano botany block, Admission Building ,Canteen Building ,Central library building, Physical education building ,Boys hostel Building, Girls Hostel Building, Workshop block, Auditorium block (under construction), lavatory blocks, 03 lawns , 01 Girls common room, 01Boys hostel, 01 girls hostel
Teaching	27 Lecture theatres , 13 Science laboratories, 05 Computer Labs, 01 Botanical garden , 03 museums, 01 Rock garden, 01 Lily pond, 01 Instrumentation centre,01 Electronic mini workshop,01 Central library,08Departmental libraries,13 Staff rooms, 02 Meeting Hall, 01Smart class, 01 language lab, Audio visual labs, Reprography rooms,
Sports	01 Main Play Ground, 01 indoor playing hall,01 Gymnasium,01 basket ball Court
others	01 Dispensary, 04 Generators, 03 tube wells, 01 Gas bank, 01Water storage tanks, 01 Garages,
Vehicles	02 Buses, 01 Van, 01 Ambassador Car

Instrumentation	The College established Instrumentation centre by constructing the instrumentation block adjacent to the chemistry department. The instrumentation though in the infancy stage is equipped with high end gadgetries like infrared spectrophotometer JASCO,Gas chromatograph-Shimadzu , UV- Visible Spectrophotometry - Shimadzu, Digital Melting point Apparatus, Magnetic

	Susceptibility Balance, Refrigerated water bath etc. The primary object of this centre is to cater the needs of research scholars and the students.
Sports	The College has separate and well developed sports Block that houses good sports facilities like Gymnasium, indoor hall with state of art infrastructure for indoor games like body building, power lifting, table tense, Snooker and Billiards etc.
	Well developed sports field for outdoor games like Cricket, Football, Hockey and others, also forms the important gradient of the sports department.

6.3.6 Human Resource Management

Various types of leaves for the staff, timely increments, evaluations through annual progress reports, study leave for perusing research degrees. Career Orientation, Placement Cell, Personality development, skill oriented programmes, workshops, seminars, campus interviews, off campus interviews.

Well established Committees for the recruitment of the staff, both teaching and non-teaching in accordance with the recruitment rules laid down by the State Government and University Grants Commission.

The College Admission Committee (CAD) supervises the entire admission process.

Admission to various Degree Courses is made strictly in accordance to the procedure laid down by the University of Kashmir.

The intake capacity and cutoff point for different Courses are guided by the directions issued by the State Higher Education Department.

6.3.7 Faculty and Staff recruitment

Faculty (Gazetted)	• For Managing the affairs of the College, Government of Jammu and Kashmir Constitutes a Governing Board after every three years and this Board is invariably headed by His/ Her Excellency Chief Minister of the State or Governor in case of emergency. Among other distinguished members in the Board, include Minister of Education, Jammu and Kashmir Government; Chief Secretary of the State Government; Vice-Chancellor of University of Kashmir; Commissioner Secretary, J & K Government; Planning, Commissioner Secretary, J & K Government; Higher Education Commissioner Secretary, J & K

Government; Finance, Commissioner, J & K Government; Secretary Law of the Jammu and Kashmir Government.

- The services of the employees are governed by Jammu and Kashmir, Civil Service Rules prescribed by the State Government for its employees. The employees draw their salaries as per the UGC pay scales and are provided housing and car loan facilities, medical re-imbursement, state insurance etc.

- The Faculty and Staff Recruitment follows all the procedures as laid down from time-to-time by the Jammu and Kashmir Government, UGC guidelines. This academic year there were no new recruitments, however the Higher education department of the State through its nodal Principal selects the contractual faculty on the yearly basis as per the requisition of the College.

- The appointment of teaching positions ,Physical instructor, Chief librarian or any other equivalent post in terms of the pay scale is made in accordance with the Jammu and Kashmir state rules and the rules in vogue in the state Higher education Department; except for the powers to make such appointments, which is vested in the board and which is exercised by the Chairman of the board till the time the meeting of the board is convened.

- In order to make the selection of the candidates for the post of assistant professors or equivalent as and when necessary a selection committee is constituted by the board

- The selection committee comprises of:-

    1. Commissioner / Secretary Higher Education department, JK Government

    2. One member of Public service Commission

    3. One member nominated by Chairman of Governing Board.

    4. One subject expert in the relevant field

    5. Principal of Islamia college of Science and Commerce

    6. Head of the department of the related discipline of the host College

- The selection committee makes specific recommendation to the Governing Board of the College regarding the appointment of the eligible candidates to the post of assistant professor or

	equivalent after conducting interview and evaluating the merit and performance in the viva voice in accordance with the rules of the higher education department and University Grants Commission.
Non-Teaching (Non-gazetted)	• For the non-teaching post (non-gazetted) the selection committee comprises of: 1. Director Colleges, Higher Education department, J and K Government. 2. Principal of the College 3. Nominee of the Chairman, Governing board of the College 4. Senior most faculty members of the College of the desired stream.
Class IV employee	• For class IV employees the authority to appoint lies with the Principal of the College, but the selection of the candidates is subject to the approval from executive committee • The eligibility criteria for appointment to the said post are same as fixed for such posts by the State government • Promotion of non-teaching employees to the next pay-scale is affected through screening committee • The Screening Committee has the same power as departmental promotion committees. • The Screening Committee consists of Principal of the College, nominee of the education department, two senior members of the teaching staff .

6.3.8 Industry Interaction / Collaboration

Active Placement Cell ensured industry- institute interaction. Experts from Academics, Industry, Corporate offices and related were invited in various programmes as speakers to enlighten students about the latest developments in the field of research and industry. Campus placement activities were coordinated with different industries and corporate office with the help of resourceful Alumni and NGO's

Industrial visits were organized for the students.

Regular visits to and inviting resource persons from relevant organizations were organized.

A panel discussion was organized at the alumni meet, where illustrious alumni shared significant opinions and reflections on the education system as panellists. Feedback was also collected from the alumni.

6.3.9   Admission of Students

The College Admission Committee (CAD) supervises the entire admission process.

Admission to various Degree Courses is made strictly in accordance to the procedure laid down by the University of Kashmir.

The intake capacity and cutoff point for different Courses are guided by the directions issued by the State Higher Education Department.

The Admission is open for all the sections of society.

The Admission to various Courses commences and ends as per the existing time schedule

The students collect Admission forms during the office hours of the college from the dates mentioned in the admission notification issued by the college to this effect.

The selection of students to different courses is done as under:

General Courses:

B.Com; B.Sc (Medical and non medical). B.Com (Honours) The selection of students is made on the basis of marks obtained at 10+2 level subject to the maximum intake capacity and the cutoff point fixed by the higher education department.

 Professional Courses:

B.B.A / B,CA/MBA The selection of students for the professional courses is made
 through a common entrance tests conducted by the University of Kashmir. The eligibility percentage of marks for the two courses is as under:

Course	Open merit	Reserved category Under SRO-126
BBA	50%	45%
BCA	45%	40%

6.4 Welfare schemes for

Various Government Schemes like Medical Reimbursement as provided by government from time to time is provided to the staff of the College in accordance with the CSR. Maternity leave is sanctioned as per government rules. Fully paid leave is given to the staff members perusing higher education under various schemes or suffering from long term illness .Med claim Policy for Staff.

Teaching and non-teaching staff are being sent for various workshops and trainings and the expenses are borne by institute.

Institute has well functional EPBX system to cater the interconnectivity of all departments and sections of the College.

A Teaching and non- teaching staff tour is sponsored by the Management every year.

The committee prepares the list of staff that has some special achievements in curricular, co-curricular and extra-curricular field and felicitation of these staff is done by principal in general Staff meeting.

Fee concessions, instalments and reservation for the wards of the Staff.

The Loan facility (Personal Loans) is also available for the Staff of the College.

6.5 Total corpus fund generated   96.09 lacs

6.6 Whether annual financial audit has been done   √   Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	-	no	
Administrative	Yes	Govt agencies	Yes Stock Verification	Stock Verification Committee College

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes [-]   No [-]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The college has a strong Alumni association which helps in the overall development of the College. The alumni arranged and organized a series of extension lectures particularly in the fields of Medicine, Banking, Industry, Commerce and Sciences etc. The meritorious students of the College were awarded by the alumni during the current year in the Alumni meet..

6.12 Activities and support from the Parent – Teacher Association

An alumni meet was organized wherein the alumni shared their inputs on the significance of the alumni meet. A panel discussion was conducted in which prominent alumni were the panellists. They shared their inputs regarding various aspects of education.   The parents/guardians/spouse of the student teachers participated actively in the Parent teacher Interact organized annually in the institute. Constructive and meaningful opinions and suggestions were provided by them to enhance the functioning of the institute

6.13 Development programmes for support staff

Non-teaching staff meetings were held to hear their grievances and views regarding the administrative functions of the institute.

Staff members voluntarily contribute funds to help any colleague in medical emergency.

The college deputes its non-teaching staff on turn wise basis to various institutes for advanced training in different courses of interest.

A computer application training course has been designed by the college for training to the non-teaching staff. One member from every department is turn wise deputed annually for the course.

The department of Computer Applications arranged a series of short term training programs for support staff to acquaint them about the recent trends in the field of computer and internet

A series of internet awareness programs have been organized by the department of Computer Applications so as to make students and staff members aware about the browsing of different online study materials, research journals and other academic tools.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College has well functional landscape committee under the aegis of the department of botany that takes the care of the landscape and beautification of the College Campus.

Landscape garden and Sapling distribution, Plantation drive in and around College campus in celebration of World Arbour day.

Proper waste segregation,-Waste Management, Hazardous waste management in collaboration with the Srinagar Municipal Corporation,

Criterion – VII

7. **Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

> Final year science students are given the project work of one months (under Advanced lab Course). Here various departments of Natural Science faculty work in collaboration for the completion of the projects as the nature of the projects is generally interdisciplinary.
>
> Department of Mathematics and Computer Applications provide its faculty to departments of Chemistry, Zoology and Botany to teach the mathematical and Computer portion of their syllabus.
>
> The Department of Mathematics organises a bridge course for those students of BBA and BCA who are weak in mathematics or with a non-mathematical background.
>
> The department of computer applications organises various computer related programmes for B Sc. And B Com. Students that comes under the purview of their curriculum.
>
> No polythene and no smoking zone.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

	Proposed activity	Action taken
a) Teaching (UG)	Up gradation of infrastructure for UG teaching and learning	- Construction of Smart Class under CPE scheme was started. - Science Laboratories upgraded in terms of equipment, Chemicals, Glassware etc - Establishment Language laboratory initiated - New high end gadgetries procured for newly established Science Instrumentation Center.
b) Teaching (PG)	Improvement of existing facility for PG teaching	- Audio-Visual Classroom - Computer lab upgraded by acquiring servers for MBA department. - Networking and internet facility enhancement MBA department

Research	To improve the reference materials for research scholars and faculty	• Procurement of data interfacing card for Infrared Spectrophotometer of the Science Instrumentation Center • Advanced software procured. • Additional e- journals subscribed as per the need.
d) Extension	To Organize programs in Health awareness, Environmental Awareness And developing Social responsibilities in students	• Awareness for Pulse Polio Immunization Antidrug and Tobacco Cessation Campaign • Blood Donation Camp • Save Water Campaign • Community and Social Service Camps • Blood donation camps. • Tree plantation programmes. • HIV/ Swine flu awareness camps. • Anti-smoking campaigns. • Sewage control programs of Dal, Nigeen and Wular Lakes etc. • Diabetes Awareness Programmes.
Sports	Up-grading sports facility New equipment and accessories for all types of sports purchased	• State of art equipment for Gymnasium procured • Procurement of TT tables • Billiards table • Physical fitness equipment

Library	Up-gradation in the library facilities	• The third story of the College Library was constructed to accommodate books purchased during World Book Fair-2013, Praghati MaidanNew Delhi. • Further Automation of Library services using INFLIBNET's SOUL software • The new volumes added during the year 2012-2013 have also been computerized.

	Newly added	
	No.	Value
Text Books	1135	
Reference Books	1065	
e-Books	77418	15 lacs
Journals	12	
e-Journals	5637	
Digital Database	-	
CD & Video	500	
Others (specify)	-	-

Students support	Girls	• Construction of Common room for Girl students and Female teachers was followed as per the DPR • Construction of Toilet block for Girl students was proposed. • Construction of Girls Hostel was followed as per the DPR submitted.
ICT	Website launching	• Islamia College Website (www.islamiacollege.edu.in) was launched by the Minister of Higher education was upgraded.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Advanced project training is given to the meritorious students of the Final year as a result of

which they acquire research aptitudes and thus excel in their advanced learning courses.

The students of the College are actively engaged in social service activities wherein they are made aware of their civic responsibilities. Development of a civic consciousness among the students is given a due attention. The students are given exposure making them to participate in various seminars, debates, group/panel discussions etc and making them involved in various co-curricular activities.

Establishment of Smart Class for the UG students under CPE scheme and initiation of the process for Construction of Toilet block for Girls.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Conduction of Various Interactive programme on conservation of Wild Life and Celebrating world Environment week. The college organized an interactive programme on conservation of Wild life in collaboration with Wild life department.

Tree Talk event conducted in the Botanical garden of the college. The students interacted actively with the experts and discussed the role plants play in the biosphere and maintenance of ecological balance

Various Awareness programmes among the students and teachers towards the conservation of biodiversity, especially for the Himalayan belts.

Encouragement to the entrepreneurs and researchers to establish herbal gardens as there is potential for generation of employment in the sector.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	Vibrant Work Culture, Holistic Approach, Dedicated and highly qualified Faculty and Family Culture; Introduction of several need-based courses.

	Excellent infrastructure.
	NAAC Accreditation with B Grade with institutional score of 84%
	Excellent Results
	Proactive Internal Quality Assurance Cell
	NCC and other Extension activities
	Support from UGC and State Government.
Weakness	Strengthen National and International Linkages for faculty and student exchange
	Accommodation constraint due to introduction of new courses.
	Strengthen support to differently abled students.
	Proficiency in Spoken English and Computer Literacy to all students.
Opportunities	Strengthening teaching – learning process.
	Transforming students to highly motivated and skilled human resource
	To achieve the Academic Autonomy under UGC.
	To Strive for Deemed to be University.
Threat	Global Competition
	Privatization of Higher Education
	Erosion of ethical and moral values.
	Recently introduced Single paper system.

8. **Plans of institution for next year**

The future plans of the college are briefly described as under:

In spite of the College having institutional tie-ups with various national and international companies such as Microsoft, Oracle, HDFC Bank, J&K Bank for campus recruitments, improvement and up-gradation in the career counselling cell for the students and arranging placements for them in different organizations will be the future course of action in this regard.

Introducing new undergraduate and postgraduate courses in the very near future for which various visits by the University of Kashmir have been made already.

Introducing various career oriented courses at the undergraduate level so as to make the students

self-employed after they complete their degrees.

Promoting the research activities in various streams of knowledge.

Providing consultancy, advisory and training services in areas related to the Management and Information Technology.

Training and development of Human Resource in the areas of Science and Management through organizing Faculty Development Programs (FDP's), seminars, conferences and workshops.

Up-gradation of the newly established Science instrumentation centre on the modern lines.